M. E. S. College of Engineering, Pune-411001 IQAC

Minutes of Meeting

IQAC Meeting was held on 16th February 2018 at 11.00 AM in the Principal office, Room No. 201.

- 1. Minutes of last meeting read and discussed to finalize the same.
- 2. Revised budget of FY 2017-18 and estimated budget of 2018-19 discussed.
- 3. AQAR-2016-17 was submitted to the NAAC office Bangalore. The acknowledgement receipt of AQAR-2016-17 was received and filed in the IQAC file.
- 4. Institute data required for NIRF was prepared and submitted online to the NIRF office. The same copy has been upload on Institute website.
- 5. It was discussed about appraisal forms, it's format and criteria. It was finalized to submit appraisal forms with new format to the office as per the deadlines mentioned by the SPPU.
- Discussion on write-off status and final material list to be written-off was finalized under coordinator ship of Mrs. Khedkar Madam and team members.
- 7. It was discussed about the status of maintenance of equipments and status of new equipment Purchases.
- 8. Proposals of National conferences i.e RDME, RACE, and ACCET were submitted by the Departments. These proposals were discussed and forwarded for the approval.
- Discussed NBA work status and preparation NBA visit during the meeting. All the heads of the Department briefed about the status of NBA preparation and proposed NBA visit to the respective programs.

Dr. V. N. Raibhole Member Secretary

Dr. A. A. Keste Principal